

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider, employer, and lender.

Renters Insurance Policy Acknowledgement

I acknowledge that the unit that I am moving into has insurance that does not cover my personal belongings as a RESIDENT or renter. I have been advised that the insurance, which covers the property, will not cover my personal belongings should they be damaged or destroyed by fire, flood, or any act of nature. I have received a renter's insurance brochure as a courtesy to inform me of how to obtain renter's insurance. The literature is for Resident use only and the Insurance Company represented is not recommended or endorsed by Management. The purpose of the brochure is to assist me in my search for renter's insurance should I be without it. I have also been advised to contact my auto or life insurance carrier to inquire about any discounts that they may offer.

If I do not have renter's insurance at the time of move-in, I have agreed to review the information provided. I will provide proof of renter's insurance upon receiving it to the Management Office to keep on file. If I have renter's insurance at the time of move-in, verification of the policy will be attached to this letter.

By signing below, I acknowledge that I have received information regarding renter's insurance and understand that it is highly recommended that I carry my own insurance for my personal belongings. I acknowledge that in the case of any damage to my personal property, that the Owner and Management will not be held liable in any way. I acknowledge that failure to obtain renter's insurance will result in my being fully responsible for any loss associated to my personal property. I have also been advised that I am responsible for any deductible associated to a loss to the property caused by my actions or the actions of my guests.

FOR THE TENANT, Resident Name
BY:

- 1. _____ /____/____
Date Signed
- 2. _____ /____/____
Date Signed
- 3. _____ /____/____
Date Signed

FOR THE LANDLORD, Jessica Zelaya
BY:

- 1. _____ /____/____
Date Signed

HOUSEKEEPING GUIDELINE

Welcome to «sitename». It is our hope that you will make every effort to maintain your apartment in its present condition. An ounce of prevention will help keep your apartment in its present condition. Use these rules of thumb:

If you drop it, pick it up
If you spill it, wipe it up
If you wear it, hang it up
See a spot, wipe a spot
If you see one bug, the family can't be far away—call for pest control immediately.

In order to achieve this goal, there are some routine housekeeping procedures which should be followed. The care of your home should become a priority. If you have family members old enough to help you, assigning chores could assist in keeping your unit in order.

Cleaning supplies such as a mop, broom, Spic & Span, Pine Sol, dust pan, Windex or ammonia should be in your closet.

Daily Duties:

- Sweep floors to remove food crumbs and outside soil. Vacuum carpet.
- With a damp cloth, wipe countertops, range hood, inside and outside of your refrigerator, window sills, cabinets, fingerprints from walls and any surface which collects grease and/or dust.
- **Do not let anyone mark on your walls with crayons, markers, pens, pencils, etc.**
- Wash dishes, dust furniture.
- If necessary, use a damp mop to remove dust and dirt from floors.
- Make beds, put clothes away.
- Clean bath sink and tub
- Make sure your garbage is bagged properly and taken to the dumpster. Food crumbs, spilled liquids, and improperly bagged garbage invite roaches and other unwanted pests into your unit.

Weekly Duties:

- Mop all floors with detergent and water. Do not saturate floor with a lot of water. Dip the mop into the water, squeeze excess water off, mop area. Dip mop into clean water to rinse floor. If you wax the floor, use a wax that doesn't have a great buildup.
- Look up. Do you see any cobwebs or dust gathering in corners of your walls? If so, use a dust mop or cover your broom with a dust rag and wipe these down.
- Look at your windows throughout the house. Do you see fingerprints or grease accumulating? If so use a window cleaner, or a solution of vinegar and water to clean windows. Wipe them dry and watch the sun shine through your windows.

- Look at your window sills. If there is any dust or dirt on the window sills, use a solution of soap and water to clean it. Again, do not saturate the area with a lot of water. Dip your cloth in the soapy solution, wring it until it is almost dry, then wipe the area until it is clean.
- Mop tile throughout the house.
- Look at your closets. If there are any clothes on the floor of your closet, hang them up, or put them in a laundry bag. Do not use the floor of your closet as a storage area for clothes.
-
- Clean and disinfect your bathroom. Pay special attention to the bottom area around the toilet. A solution of bleach and water will get the grout between your wall tile clean and white. Clean your tub tile to remove soap scum build-up.
- Clean your refrigerator, throw out all old food. Wipe up spilled liquids and stains.
- Use Old English or some other oil based cleaner to wipe all cabinets.

Monthly duties:

- Clean your refrigerator. Throw out old food. With a damp cloth, clean the inside of your refrigerator and freezer out with a solution of baking soda and water.
- Clean your range, oven and broiler. Lift the top of your stove to clean under the range top. With Easy off or some other oven cleaner, clean the inside of your oven and broiler.
- Extermination of your apartment is of the utmost importance. If you see one roach, it usually means there is a nest somewhere in your house or walls. **CALL THE OFFICE FOR PEST CONTROL.** You must allow exterminators into your unit and prepare if necessary, for the service, Pest control service will take place whether or not you are home or not. Failure to comply with this procedure could result in a lease termination.
- Clean the inside of your kitchen cabinets to remove spoiled food and accumulated dust and grease.

Periodic Duties:

- Wash your windows, inside and outside at least twice a year.
- It is very important to have maintenance problems taken care of as soon as possible, if the office does not respond in a timely manner, contact the Site Manager.

Bathrooms:

- Mildew clean w/bleach
- Air circulation after hot showers
- Run A/C or open windows for ventilations

Finally, the Management office staff will conduct spot-inspections of your unit periodically and without further notice.

FOR THE TENANT, Resident Name
BY:

1. _____ /____/____
Date Signed

2. _____ /____/____
Date Signed

3. _____ /____/____
Date Signed

FOR THE LANDLORD, Jessica Zelaya
BY:

1. _____ /____/____
Date Signed

Belle Glade Housing Authority
HOUSE RULES

Effective: March 1, 2020

Visit our website at www.bellegladeha.com.

Click on the Community Outreach Tab to obtain information regarding the following:

City of Belle Glade
U.S. Department of Agriculture
Families First of Palm Beach County
Be Well Palm Beach County
Palm Beach County
Palm Beach County Sheriff's Office
Palm Beach County Fire Rescue
Palm Tran Public Transportation
Palm Beach County Water Utilities
Solid Waste Authority
FPL

HOUSE RULES REFERENCE

1. RENTAL PAYMENTS/LATE FEES
2. INCOME/HOUSEHOLD COMPOSITION CHANGE
3. RENTERS INSURANCE
4. PETS
5. GUESTS
6. TRASH REMOVAL
7. SANITATION
8. COMMON AREA OBSTRUCTION
9. LOCKS
10. CRIMINAL ACTIVITY
11. LOITERING
12. NOISE
13. UTILITY MISUSE
14. WINDOWS
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16. PEST CONTROL
17. ALTERATIONS
18. MAINTENANCE REPAIRS
19. SMOKE DETECTOR/FIRE EXTINGUISHERS
20. MOTOR VEHICLES
21. COST OF DAMAGES, CHARGES AND/OR FINES
22. PROBLEMS
23. COMPLAINTS
24. APPLIANCES
25. RENTAL PAYMENTS
26. LAWN CARE
27. PRIVATE PROPERTY
28. ABANDONMENT OF UNIT

The following Rules and Regulations are for the benefit and protection of all. Your assistance is not only needed but is required. By signing this agreement, the Resident agrees to abide by the following HOUSE RULES set forth by «sitename».

1. **RENTAL PAYMENTS/LATE FEES:** If any rent due is not paid on or before the tenth (10th) day of the month, you will pay a late charge of \$10.00 or 5% of your gross monthly rent contribution, whichever is greater. **The ten-day period described in this paragraph applies only to the accrual of the late charge and does not give you an additional period of time for the payment of rent before rent is deemed to be in default. Rent is due on the first day of each month and is in default if not paid on or before the due date. A late charge in the amount described above will be due for each monthly rent payment not made by you by the tenth (10th) day of the month. The timely payment of rent by you under this Lease Agreement shall be a material consideration by Management in determining your eligibility for renewal of this lease. If you pay your monthly rent contribution after the due date stated in this lease on three (3) or more occasions in any twelve (12) month period, such payment history shall be a material consideration taken into account by Management in determining your eligibility for renewal of this lease.**

2. **INCOME/HOUSEHOLD COMPOSITION CHANGE:** All income And/or household member changes must be submitted within ten (10) days after the change has taken place. This time begins when you receive notice of this change, our first day of work or your household has changed.

UNAUTHORIZED PERSON LIVING IN THE UNIT: The penalty for unauthorized person living in your unit is Termination of Tenancy (Eviction). You are permitted to allow someone to stay in your unit over-night no more than fourteen (14) consecutive days. Please note if an address is used for mail purposes or reference (phone or utility bills), then it is considered a residence for that person. Individuals may only reside in the unit after obtaining the prior written approval of the Landlord. If Management receives complaints or reports of an unauthorized person residing in a unit, Management may require verification of other housing for the person listed in the complaint, i.e. lease, utility bill, listing an address other than the property.

3. **RENTERS INSURANCE:** Residents are encouraged to obtain renters insurance. The insurance carried by the property does not cover your personal property.

4. **PETS:** No pets are allowed. A fine of \$25.00 will be incurred for violating this policy. Service animal allowed with the written permission and a signed Service Animal Agreement from Management.

5. **GUESTS:** All Residents are responsible for their family members, guests and other persons visiting your unit. No one may occupy the unit unless they are on the Lease Agreement. Residents should notify management in writing of any long-term (more than fourteen (14) consecutive days) visitors.

RESIDENTS ARE RESPONSIBLE FOR:

- A. Misconduct or violation of rules by any member, guest or visitor.
 - B. Property stolen or damaged by any member, guest or visitor.
 - C. Any loss or damage to the property by water, fire and/or negligence on the part of the Resident, or any member, guest or visitor.
6. **TRASH REMOVAL:** All trash must be placed in a plastic bag and closed tightly before placing in designated trash containers. Trash cans must be placed in the back of the unit when not being removed by Waste Management. Any spilled should be cleaned up immediately. There is to be no trash left in the common areas. If a Resident is found in violation, this could be cause for the possible termination of the Lease Agreement.
7. **SANITATION:** Resident agrees to keep their residence clean and not contribute to unclean or unsanitary conditions in the community; no unusual or objectionable odors shall be produced from the rented premises. No graffiti is permitted anywhere on the premises. Destroying or defacing property is considered criminally damaging and illegal and all violators will be prosecuted.
8. **COMMON AREA OBSTRUCTION:**
- A. Residents shall not place cars (with expired tags), furniture, sheds, boats, trailers or any other items in the site's common area.
 - B. If a Resident leaves items in the common area, Management will remove and dispose of all items at the Resident's expense.
9. **LOCKS:** Any lock changes must be performed by the Maintenance Staff. The fee for lock changes is \$60.00 per lock (front, back entrance, utility door). Replacement mailbox locks are \$10. Rekey is \$5 per lock.
10. **CRIMINAL ACTIVITY:** Illegal activity, including the possession, purchase or sale of any illegal substance by resident, family member and/or guest will be grounds for eviction and criminal prosecution **immediately**.
11. **LOITERING:** Residents agree not to allow any member, guest or visitor to loiter (hang out) about the community.
- A. If there is loitering during business hours, the person will be asked to leave the premises.
 - B. If it continues, the police department will be called to escort the person off of the premises.

ALCOHOLIC BEVERAGES: The use of alcoholic beverages is not allowed outside of your leased unit nor in the parking lots or common areas.

12. **NOISE:** Resident shall not permit any musical instrument, radio, television, stereo or other like device to be used above a normal tone. Normal tone means it cannot be heard outside of the unit and does not interfere with neighbor's quiet enjoyment. If the noise is above a normal tone, you will be in violation of your lease and could be grounds for termination of lease.
13. **UTILITY MISUSE:** Tampering with, tapping into or any other abuse of electrical lines, cable lines, telephone lines, water lines or any other utility or public service equipment is strictly prohibited.
14. **WINDOWS:** All windows should have white-backed drapes, blinds or verticals at each window within thirty days of move-in. no blankets, tin foil, or sheets. No boards, security bars, or window a/c units are permitted on/in windows. In the event of a hurricane, boards are permitted if they are properly secured inside the windowsill. Boards must be taken off no more than 2 days after the hurricane has passed and must be stored inside your unit.
15. **LIGHTBULBS:** Light bulbs are supplied to each fixture at the time of move-in. Residents are responsible for buying and installing light bulbs. Please contact Management when lighting is out in your area. If you cannot reach the interior lights, please contact the Rental Office to have the Maintenance Staff change the light bulb. There will be a charge for a replacement of a bulb provided by the property.
16. **PEST CONTROL:** Each unit will be exterminated monthly. Exterminating services includes treatments for roaches and mice, but excludes any treatments for fleas, lice and bedbugs. All residents agree to allow management the entry and completion of any routine and or scheduled extermination.
17. **ALTERATIONS:** No additions, alterations or repairs may be made to any unit without the written consent of the Landlord. This includes but is not limited to painting, wallpapering, bar or counter attachments, plumbing fixtures, locks (chain or deadbolt), painting, mirror tiles, or any other attachment to the floor, ceiling or wall. Wires, cables, exterior radio or television antennas shall not be installed on the grounds or attached to any part of the buildings. No peel and stick tile over original flooring is permitted. All holiday lights must be removed by January 10th of each year.

No signs, advertisements, notices or other lettering shall be exhibited, inscribed, painted, or affixed by any Resident on any part of the units.

WATER BEDS

Water beds are not permitted.

18. **MAINTENANCE REPAIRS:** All Residents are required to notify Management Office within 24 hours if any part of the unit shall fail, break or any damage caused by tenant neglect. Such items may include but not limited to water leaks, broken doors or handles, appliance malfunction, holes in drywall, etc. See attached list of Maintenance Charge List for Resident Damage.

19. **SMOKE DETECTORS/FIRE EXTINGUISHERS:** Upon move-in an inspection will be conducted with both Management and the Resident, both will acknowledge this by signing the inspection form. If at any time a member of the Management Staff should inspect the apartment and find that the smoke detectors and/or fire extinguishers have been discharged with and/or removed, the Resident will be charge the replacement cost of **\$50.00** for smoke detectors and **\$100.00** for the fire extinguishers.

20. **MOTOR VEHICLES:** Parking is available on a first come first serve basis. Management will in no way guarantee any Resident a parking space. Inoperable or unlicensed vehicles may be towed at the expense of the owner without warning.

In addition, the following rules pertaining to vehicle will apply for all Residents and their guests:

- No changing oil or other lubricants on the grounds.
- Vehicles that leak fluids must be removed immediately. In the event that any fluids leaked on parking lot, the Resident is responsible for the proper clean up and disposal of debris.
- No maintenance or repairs other than flat tires and battery jump starts are allowed on the property.
- All vehicles must maintain proper license, insurance and registration at all times.
- No vehicle or motor vehicle larger than a passenger automobile or pick-up truck is permitted in parking areas at any time. Therefore trailers, commercial trucks will not be permitted in the parking areas.

21. **COST FOR DAMAGES, CHARGES AND/OR FINES:** The cost of all repairs for damage beyond normal wear and tear shall be the responsibility of the Resident. The actual cost of labor and replacement cost of said damages would be applied to the Resident's account. All cost for damages charges and or fines shall be due and payable within thirty (30) days after receipt of notice from Management. See attached list of Maintenance Charges for Resident Damage. Residents are reminded of the following:

- Shower curtains should be placed inside of tub to prevent damage to areas below the tub.
- Do not burn incense in door jams, walls, outlet cover, etc.
- Do not use nails or screws on the doors of your unit.
- Do not leave burning candles unattended

22. **PROBLEMS:** If at any time you feel that your Resident rights have been violated, you should first discuss the matter with the Site Manager. If their action does not correct the problem, you should then contact the Management Company, Nelson & Associates, Inc. 5181 Natorp Blvd, Suite 140, Mason, OH 45040. Telephone number is 513-961-6011 and you should ask to speak with the Compliance Manager.

23. **COMPLAINTS:** If you have a complaint against another Resident, you should first go to the other Resident. If this does not correct the situation, you should then make a written complaint to Management. Please be advised if you have been threatened or harm done to you, your property, to the site property, you are responsible for contacting the proper law enforcement authorities first. Management cannot act as security or law enforcement. You should follow up with the complaint form to Management.
24. **APPLIANCES:** Refrigerators and stoves must be regularly cleaned as specified by the manufacturer. Residents are expected to use all major appliances in a safe manner and not to use them for anything other than for what it is intended.
25. **RENTAL PAYMENTS:** Monthly rental payments are to be made by money orders or cashier's check made payable to. Belle Glade and unit number must be written on your payment. CASH will not be accepted. *Payments can also be made online thru the Resident Portal.
26. **LAWN CARE:** There shall be no swimming pools, large play toys and other items left outside preventing lawn mowing in the area around your unit. Plants, trees, cane, flowers, vegetables, etc. can be planted past the clothe line. No planting is allowed along the perimeter of the building.
27. **PRIVATE PROPERTY:** This complex is not public property. We are privately owned and therefore have the right to ban any person or persons from the property for just cause. This is in accordance with State Law. If Management makes you aware of any persons being banned from the property, then you are required to abide by this legal action. Failure to abide by this policy is in violation of the terms of this Lease and will be treated as such.
28. **ABANDONMENT OF UNIT:** A unit will be considered abandoned when furnishings are removed and it appears that only trash, discarded items are left in the unit and rent has not been paid for thirty days.

In cases where the electric is paid by the Resident; when the electric is turned back into the property's name, the unit will be considered vacated.

It is understood that Management reserves the right to change or rescind one or more of these rules or to make further rules as may from time to time be necessary for the safety, care and cleanliness of the premises. **VIOLATIONS OF ANY RULE MAY BE CAUSE FOR EVICTION.**

All persons 18 years of age and older must review and have full understanding of this agreement. By signing this agreement, you hereby acknowledge these Rules and Regulations as an integral part of the Lease Agreement.

FOR THE TENANT, Resident Name

BY:

1. _____ / /
Date Signed

2. _____ / /
Date Signed

3. _____ / /
Date Signed

FOR THE LANDLORD, Jessica Zelaya

BY:

1. _____ / /
Date Signed

MAINTENANCE CHARGE for RESIDENT DAMAGES

Tenant Damage/Repair and Service Minimum Charges

HOUSE RULE UPDATE: The tenant, intending to be legally bound, agrees that this Charge List shall be part of the Lease and effective as of the effective date on page 6:

Lock Out:

Lock out fee between 9am and 4:30pm	\$35.00
Lock out after 4:30pm and on weekends or holidays	\$75.00
Re-key Apartment	\$5.00 (per lock)
Emergency Re-key Apartment	\$75.00 (Front entrance only)
Change Locks	\$60 (per lock)

Appliances (will be pro-rate from date of purchase)

30" Range	\$444.00
14.6 Cubit Refrigerator	\$489.00
16.0 Cubit Refrigerator	\$619.00
Range Blocks	\$10.95
6" Elements (Small)	\$9.58
8" Elements (Large)	\$13.29
6" or 8" Drip Pans (per set)	\$12.00
Range Hood	\$45.00

Electrical

Receptacle Outlet	\$.64
Receptacle Plate	\$.53
Light Switch	\$.57
Light Fixtures	\$11.59
Light Bulbs	\$1.11

Plumbing

Toilet Set	\$89.96
Toilet Bowl	\$50.98
Toilet Tank	\$29.98
Toilet Bowel (oblong)	\$119.98
Toilet Seat	\$8.99
Toilet Seat (oblong)	\$13.47
Kitchen Faucet	\$28.80
Lavatory Faucet	\$27.49
Showerhead	\$4.78

Hardware

Replace missing Smoke Detector	\$50.00
Replace missing Smoke Detector Battery	\$12.00 (includes a \$10.00 fine)
Replace window blinds	\$25.00 (plus cost of each blinds)
Replace Exterior Door	\$129.00 (plus labor)
Replace Interior Doors	\$91.50 (plus labor)
Medicine Cabinets (small)	\$33.92
Medicine Cabinets (large)	\$49.80
Toothbrush/Soap Holder	\$6.44
Towel Bar Set/Bar	\$5.91

Tenant Damage/Repair and Service Minimum Charges (cont.)

Miscellaneous

Discharged Fire Extinguisher	\$46.00
Replacement of broken or missing Extinguisher	\$100.00
Broken window (single pane)	\$55.00
Broken window (double pane)	Material cost + labor
Missing or broken Screen(s)	\$55.00 each
Unclog Kitchen Sink	\$25.00
Unclog Bath Sink	\$20.00
Unclog Bath Tub	\$25.00

Miscellaneous continues

Unclog Toilet	\$30.00
Call a Plumber	Varies
Removal of Articles on Front & Back Porches	\$100.00
Illegal Pets	\$300.00
Noise Violation	\$200.00 (per incident)
No parking cars on the grass	\$50.00
Painting (due to holes in wall or other damage)	\$55.00 (plus labor)
Clean oven or refrigerator	\$75.00 each
Repairs & Replacements	Material cost plus labor
Replace Screen Doors	\$90.00 plus labor
Kitchen Cabinets and/or Countertops (Beyond normal wear & tear)	Material cost + labor
Bathroom Vanities (Beyond normal wear & tear)	Material cost + labor
Removal or replacement of tile	Material cost + labor

The above costs are minimum fees plus labor where applicable. Charges **subject to change** should costs increase. My signature below signifies my agreement that this charge list is part of my lease.

Tenant Signature

Date

Other Adult Signature

Date

Other Adult Signature

Date

Other Adult Signature

Date

Site Manager/Property Administrator Signature

Date

«sitename»

INELIGIBLE TENANT WAIVER LEASE ADDENDUM

I understand that my family does not meet the definition of an eligible household which must include a tenant or co-tenant who is a domestic farm laborer, a retired or disabled domestic farm laborer, or must be a surviving household of a deceased domestic farm laborer. I acknowledge that an exception is being made to allow me occupancy and that tenants admitted under this exception may occupy this housing until such time the units are again needed by eligible persons or families.

I understand that since I am not a domestic farm worker my lease agreement will not be more than 12 months and at its expiration will convert to a month-to-month lease. The monthly lease requires that the unit be vacated upon 30 days' notice should an eligible applicant (domestic farm worker) become eligible for the bedroom size unit that I now occupy and when another appropriate size unit does not exist in the development.

I also understand that, if I must vacate my unit, I will be issued a thirty (30) day notice by management.

Tenant Signature

Date

Other Adult Signature

Date

Other Adult Signature

Date

Other Adult Signature

Date

Site Manager/Property Administrator Signature

Date

Smoke Detector \ Fire Extinguishers Agreement

«sitename» has installed _____ Smoke Detector(s) in my unit.

I understand that it is my responsibility to replace the batteries in the smoke detector/detectors as needed, to insure that it is working properly. In the event that the smoke detector/detectors stops working it is my responsibility to call the Rental Office to have the detector/detectors replaced IMMEDIATELY.

«sitename» has installed _____ Fire Extinguisher(s) in your unit for your safety and protection.

The Fire Extinguisher will be your responsibility with regards to the following:

- There will be a \$100.00 replacement charge, if upon unit inspection; the extinguisher is no longer in your unit or has been negligently discharged.

Management will be responsible for checking the extinguishers on a yearly basis to ensure that they are functioning properly and fully charged.

FOR THE TENANT: Resident Name
BY:

1. _____ /_____/_____
Date Signed

2. _____ /_____/_____
Date Signed

3. _____ /_____/_____
Date Signed

FOR THE LANDLORD, Jessica Zelaya
BY:

1. _____ /_____/_____
Date Signed